

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

August 28, 2017

MINUTES

***Note – Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

NEW BOARD MEMBER

Prior to the start of tonight’s meeting, Probate Court Judge Brad Smith swore in Jim Fox as SCBDD’s newest Board member. Jim is filling Anna Dodson’s vacated position and is a representative of an adult eligible for services in our county, which meets the ORC requirements. Jim comes to us with 10 years of experience from the Sandco Board and has lived in Fremont for several years after living in a variety of states. Jim is getting ready to retire from the Fremont Company this winter and is looking forward to serving our community and Board. As Jim says, “I can’t say no to serving people with DD.”

REGULAR BOARD MEETING

Kent Weickert called the regular meeting of the Board to order at **5:20 p.m.** and roll call was taken.

Present: Kent Weickert, John Havens, Cheryl Durnwald, Laurie Fox, Jim Fox, and Scott Hanes. Jody Amor was excused.

Staff Present: Sarah Zimmerman, Michele Mong, and Kim Jenkins.

Guests Present: There were no guests present for the regular meeting of the Board.

I. REVIEW OF MINUTES

The Board approved the minutes of the **June 26, 2017** Board meeting.

Motion by Havens, second by Durnwald. Motion carried. **17-08-01**

II. FINANCIAL REPORTS

The Board accepted the **June and July 2017** Financial Reports as submitted by Michele Mong, Business Manager.

Motion by Durnwald, second by L. Fox. Motion carried. **17-08-02**

(NEW BUSINESS – Agenda Item Out Of Order)

WADSWORTH: HVAC

Michele M. shared that other agencies who have this same system have had the same problems. She said the voltage meter trips the system so it doesn't burn out.

1. Roof Cap – Cube Room
2. Blow Motor Replacement
3. Compressor Phase Protectors
4. Compressor

The Board approved the quote from Wadsworth Service for the following:

- Roof Cap - \$1,404.00
- Blow Motor Replacement - \$1,915.00
- Compressor Phase Protectors - \$3,172.00
- Compressor - \$5,693.00

For a total cost of **\$12,184.00**

Motion by L. Fox, second by J. Fox. Motion carried. **17-08-03**

III. REPORTS AND RESOURCES

A. **SUPERINTENDENT REPORT**

Sarah stated that CLEC's privatization is now finalized. She said she never heard from the Commissioners about the vans/inventory but contracts were signed and finalized.

Sarah also shared the DODD accreditation went very well and it was a very positive experience. She is just waiting on final approval of their plan of correction, at which point, we should receive a 3-year accreditation award letter.

Sarah said the auction netted us \$7200 and left over items were offered to individuals and providers.

Lastly, Sarah shared that our latest post on Facebook touched 18,000 people in just a couple of days. Sadly, the recent posts were about two of our deceased individuals.

B. HUMAN RESOURCES REPORT

Sarah reported that we have been in a hiring frenzy with a few of the positions we have posted. An SSA resigned so we are on the hunt for 2 SSAs but hopefully those positions will be solidified soon. We also lost a VRC who resigned to take a position with OOD.

C. PROGRAM REPORTS

Sarah highlighted some of the items from the program report and pointed out the EI numbers. As predicted, we are seeing a rise in referrals and involvement for our EI population, which will likely lead to a long-term service and planning need for our board. The data alarmingly shows we have served as many children in the 7 months of 2017 as all of 2016, and we expect to see that to rise. The move to Ohio's plan for one point for central intake will impact August's referrals, but we hope to see that corrected for September.

1. 2015 - 2017 STRATEGIC PLAN REPORT

This is the final synopsis of the report.

2. MUI – the following reports were reviewed:

a. SEMI-ANNUAL REPORT

b. STAKEHOLDER SEMI-ANNUAL REPORT

3. P2E 3rd QUARTER REPORT

Sarah pointed out that the 67 individual cases in P2E that are receiving services are younger students that are not ready to graduate and look for jobs.

D. CORRESPONDENCE

1. TRANSPORTATION CHALLENGES

Sarah reviewed and explained the report presented. She said that statewide, DD Councils and DODD are looking at the transportation challenges and trying to brainstorm for solutions.

E. EDUCATIONAL RESOURCES

1. CARRYOVER TRAINING

Rick Black will be spending the day here on 9/19/17 to also do budget trainings, etc. He will meet with elected officials and Board at 11 a.m.

F. CALENDAR OF EVENTS

1. 8/18/17 **“Eat Wings, Raise Funds”** – Sandusky County Special Olympics fundraiser – 5 p.m. to 9 p.m. at Buffalo Wild Wings - Fremont

2. 8/29/17 – First day of school
3. 9/4/17 – Labor Day – facility closed
4. **9/19/17 – Carryover Training for Board Members 11a.m. to 12 p.m.**
5. **Next Board Meeting – September 25, 2017 at 5:15 p.m.**

IV. OLD BUSINESS

A. BUILDING UPDATE

Sarah shared that we recently had a fire inspection that brought to our attention that we have fire doors in the 2000 wing additions, which we prop open with feet. This is a problem. She said they met again with the FD and they will be working with us in the upcoming weeks/months to devise an economical plan to address this citation.

V. NEW BUSINESS

A. CONTRACTS

1. DIRECT SERVICE CONTRACTS / OUTSIDE EMPLOYMENT

The Board approved the following Contracts:

- B.F. (Parent) – Family Support Services Reimbursement*
- D. W. (Parent) – Family Support Services Reimbursement*
- E. L. (Parent) – Family Support Services Reimbursement*

Motion by Hanes, second by L. Fox. Motion carried. **17-08-04**

2. NCOESC A.P.E. CONTRACT

This will be tabled until the September meeting. The contract was unavailable.

3. PATHWAYS 2 EMPLOYMENT CONTRACT WITH OPPORTUNITIES FOR OHIOANS WITH DISABILITIES

This contract negotiation and proposed budget reflects the current negotiation conversation and carryover funds; however, this could change as the negotiations are finalized, once a new VRC is hired, and/or once the final carryover balance is determined.

The Board approved the contract and budget with OOD for vocational rehabilitation services at a projected budget not to exceed \$109,637.33 for contract year 10/01/2017 through 9/30/2018.

Motion by L. Fox, second by J. Fox. Motion carried. **17-08-05**

4. **NORTHWEST OHIO SPEECH AND LANGUAGE CONTRACT (NOSLARS)**

This contract reflects the additional hours approved through a contract addendum and continued need for EI speech therapy hours.

The Board approved the NOSLARS Agreement:

- Regular Speech Services at School of Hope shall not exceed **30** hours per week during the period **Aug. 31, 2017 – May 31, 2018.**
- Early Intervention Speech Services at School of Hope shall not exceed **14** hours per week during the period **Aug. 31, 2017 – May 31, 2018.**
- Total payment not to exceed **\$89,206.00.**

Motion by J. Fox, second by Hanes. Motion carried. **17-08-06**

B. **SCHOOL OF HOPE**

The following reports were reviewed and/or approved:

1. **VENDING MACHINE FOODS/DRINKS SOLD REPORT**
2. **SEMI-ANNUAL BULLYING REPORT**
3. **RESOLUTION 2017-05 SCHOOL BUS STOPS**

RESOLUTION: The Board resolved to approve the 2017-2018 School of Hope Bus Stops and delegates the authority to relocate or make subsequent changes to the Superintendent or her designee. See Resolution 2017-05.

Motion by Hanes, second by Havens. Motion carried. **17-08-07 (Resolution: 2017-05)**

C. **OACB PROVIDER PARTNERSHIP PILOT**

Sarah said in her superintendent report she listed 3 areas of top priority. Transportation is the number one priority. She said there is a great need to network transportation providers. They are proposing an RFP to develop a transportation network consisting of all types of providers – private, Uber drivers, TRIPS, cabs, etc. that would like to be a part of the “master schedule”. Lori Stanfa is looking into the training requirements. It is a challenge for individuals who work to find transportation to/from their jobs. They will be looking at individual’s budgets and waiver individuals to come up with a plan.

Sarah also explained about **DSP** (Direct Service Professional) **Week** Sept. 10th to

16th. They are working on a messaging campaign to put out commercials, website, seeking lots of supporters. The push is going out statewide. Our county will have 4 billboards featuring individuals/providers with a sign “I Love My DSP”.

Sarah finished by explaining the C3PO program that Vanguard is working on. This program would provide another option for students other than i.e. STNA – for those who just don’t fit in other areas. They are trying to work out the funding so hope to have it slated for the next school year.

**D. SUPERINTENDENT’S PROFESSIONAL DEVELOPMENT PLAN
(REVIEW 2016-2017 PLAN AND APPROVE 2017-2018 PLAN)**

The Board reviewed the Superintendent’s 2016-2017 Professional Development Plan and approved the proposed 2017-2018 Professional Development Plan.

Motion by Havens, second by Durnwald. Motion carried. **17-08-08**

E. BOARD MEMBER

Jim Fox appointed as new member of the Board.

VI. BOARD POLICY REVIEW

No policies this month

VII. EXECUTIVE SESSION

No session was held at tonight’s meeting

VIII. ADJOURNMENT

The Board adjourned the meeting of **August 28, 2017** at **6:05 p.m.**

Motion by Durnwald, second by L. Fox. Motion carried. **17-08-09**

Laurie Fox, Recording Secretary of the Board

Kim Jenkins, Clerk to the Board