

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

September 25, 2017

MINUTES

***Note – Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

Kent Weickert called the regular meeting of the Board to order at **5:10 p.m.** and roll call was taken.

Present: Kent Weickert, John Havens, Cheryl Durnwald, Jody Amor, Jim Fox, and Scott Hanes.
Laurie Fox was excused.

Staff Present: Sarah Zimmerman, Michele Mong, and Kim Jenkins.

Guests Present: There were no guests present for the regular meeting of the Board.

I. REVIEW OF MINUTES

The Board approved the minutes of the **August 28, 2017** Board meeting.

Motion by Havens, second by Durnwald. Motion carried. **17-09-01**

II. FINANCIAL REPORTS

The Board accepted the **August 2017** Financial Report as submitted by Michele Mong, Business Manager.

Motion by Durnwald, second by Amor. Motion carried. **17-09-02**

III. REPORTS AND RESOURCES

The following reports were reviewed by the Board.

A. **SUPERINTENDENT REPORT**

Sarah highlighted several points from her report (Fire Marshal report, Waiver enrollment analysis, and Pilot report). She said our intent to survey for CARF was submitted and that CARF will be here in either January or February.

B. **HUMAN RESOURCES REPORT**

C. **PROGRAM REPORTS**

Sarah shared we have a new family in the school that relocated from Florida due to the hurricane. The child will be in our Primary classroom. This will be reflected in our numbers for the school.

1. **SCHOOL OF HOPE SPECIAL EDUCATION RATING**

This is the ‘grade card’ ODE puts out. The school got the highest rating which is “meets requirements”. It was suggested that an article should be put in the News Messenger.

D. **CORRESPONDENCE**

1. **OACB MEMBERSHIP DUES**

The invoice for the dues has not yet been received. Michele M. said we have paid \$11,500 in the past and this will increase by 3%.

E. **EDUCATIONAL RESOURCES**

Nothing to report this month

F. **CALENDAR OF EVENTS**

1. 10/9/17 – Columbus Day – facility closed
2. **Next Board Meeting – October 23, 2017 at 5:15 p.m.**
3. “Always There” end of campaign celebration at the State House – October 24th.

IV. OLD BUSINESS

A. **BUILDING UPDATE**

1. **FIRE DOORS**

Sarah reviewed the inspection and the results saying that the fire rated doors should not have door stops. Sarah said she had several options and decided on the option to take off the stops and put on a new door closer with a fusible link that will melt in case of a fire, allowing the door to close. We received two

quotes – one from Commercial Glazing System and one from Tritch Door. Both quotes were comparable. After much discussion among the Board members, it was decided to table this item until next month when more research can be done on cost from other vendors, including a suggestion of Kaufmann Doors out of Wauseon and Amazon.com.

V. **NEW BUSINESS**

A. **CONTRACTS**

1. **DIRECT SERVICE CONTRACTS / OUTSIDE EMPLOYMENT**

The Board approved the following Contracts:

H.V. for Family Support Services Reimbursement

Motion by J. Fox, second by Hanes. Motion carried. **17-09-03**

2. **NCOESC A.P.E. CONTRACT**

Some of the cost of the contract is recaptured from some of our school districts.

The Board approved the contract with NCOESC for A.P.E. services for the 2017-18 school year at a cost not to exceed **\$31,482.75**.

Motion by Havens, second by Durnwald. Motion carried. **17-09-04**

B. **PROVIDER PARTNERSHIP UPDATE:**

1. **DSP OHIO**

Statewide there is a crisis with recruiting and maintaining DSPs (Direct Support Professionals). Sarah highlighted DSPs in her Superintendent report. OPRA is trying to take the lead in Ohio to brand “DSP” and they will start their marketing campaign in November corresponding with the launch of the new website. In order to get started they are asking county boards to pick up the 1st year subscription for their providers. Sarah said approximately 90% of the Boards are considering jumping on board. The Board members discussed this item and would like to see more information on this. They recognized the need for it but questioned whether it would work and that we would get our monies worth. They questioned how do we prevent the 80% turnover and how do we address the low wage issue. Sarah acknowledged this campaign does not address those issues, which is the root of the problem, however, it is a hot topic statewide. This will be tabled until next month.

2. **TRANSPORTATION NETWORK RFP**

Sarah explained the transportation network our pilot group is working on has received positive feedback from DODD’s Director Martin and we received \$8,000 to put towards this network development. The RFP is in legal review with OACB and we hope to continue to move forward with this for a 2018 rollout. Sarah said the number one priority of the pilot group is to ensure transportation for individuals in community employment. The group would like to have one provider coordinate the schedules with those interested in being in the collaboration as well as billing and setting up the MOUs with vendors. David R. will be our point person on this project now that he is onboard fulltime. The second priority of the group would be to address transportation for individuals wanting to go to activities/events in the community.

The Board approved to proceed with the Transportation Network RFP process to determine if there is a provider interest and commitment.

Motion by Durnwald, second by Amor. Motion carried. **17-09-05**

C. **CASH BALANCE AND FORECAST DISCUSSION**

Sarah distributed information and reviewed the information shared at the training given by Rick Black on carryover funds.

D. **WAIVER ENROLLMENT**

Sarah is recommending that the SCBDD enroll 40 individuals who are at the highest financial utilization with the vocational service budgets and enroll them on waivers. This will be done through adult refinancing as a priority category enrollment.

The Board approved to enroll up to 40 individuals on Level One Waivers for the purposes of adult refinancing in fiscal year 2018.

Motion by Amor, second by J. Fox. Motion carried. **17-09-06**

VI. **BOARD POLICY REVIEW**

A. **SCBDD PROGRAM POLICIES**

The Board approved the following program policies:

- *C3-S1.5 DNR Policy*

Motion by J. Fox, second by Hanes. Motion carried. **17-09-07**

VII. **EXECUTIVE SESSION**

No session held tonight.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **September 25, 2017** at **6:50 p.m.**

Motion by Hanes, second by Havens. Motion carried. **17-09-08**

Laurie Fox, Recording Secretary of the Board

Kim Jenkins, Clerk to the Board