

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES
(SCHOOL OF HOPE)**

MARCH 26, 2018

MINUTES

***Note – Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

Also – before the start of the meeting, Kim Jenkins administered the Oath of Office to Jody Amor. Jody started her 2nd full term on January 1, 2018.

Kent Weickert called the regular meeting of the Board to order at **5:17 p.m.** and roll call was taken.

Present: Kent Weickert, John Havens, Cheryl Durnwald, Jody Amor, Tim Ellenberger, and Jim Fox. Laurie Fox was excused.

Staff Present: Sarah Zimmerman, Michele Mong, David Reichert, Becky Holtgreven, and Kim Jenkins.

PUBLIC HEARING

Becky Holtgreven explained the purpose of CCIP: she said the Sandusky County Board of Developmental Disabilities was seeking input regarding the use of past and future usage of CCIP Funds (Special Education – Part B IDEA; Early Childhood Special Education – IDEA) for FY19 from staff, families, and residents of Sandusky County.

I. REVIEW OF MINUTES

The Board approved the minutes of the **February 26, 2018** Board meeting.

Motion by Havens, second by Durnwald. Motion carried. **18-03-01**

II. NEW BUSINESS (This agenda item was moved up because of presenter's time factor)

A. CONTRACTS

1. TRANSPORTATION NETWORK COORDINATION MANAGEMENT CONTRACT

Sarah explained this was the pilot initiative that she has been working on with others for nearly 18 months. She said the state (DODD) contributed \$8,000 towards this initiative and OACB's legal council has reviewed the contract. Many groups have

given input to this project - Pathways, Ed McClain (representing Self-Advocates' voices) and others have helped with this project to provide an alternative transportation solution to individuals working in the community.

David Reichert said they are very excited about this project. Several questions were asked from the Board as to how this is financed, how it will be managed, what is the long-term projection, will funding continue, and will this branch out to other areas i.e. for off-hours activities.

The Board approved the Transportation Network Coordination Management (TNCM) between the Sandusky County Board of Developmental Disabilities and Wynn-Reeth, Inc.

Motion by Amor, second by Ellenberger. Motion carried. **18-03-02** Ellenberger abstained.

III. FINANCIAL REPORTS

The Board accepted the **February 2018** Financial Reports as submitted by Michele Mong, Business Manager.

Motion by Durnwald, second by Amor. Motion carried. **18-03-03**

IV. REPORTS AND RESOURCES

The Board reviewed the following reports:

A. **SUPERINTENDENT REPORT**

B. **HUMAN RESOURCES REPORT**

C. **PROGRAM REPORTS**

Sarah reported an uptick in referrals in eligibility for February as reported from Mary W., our Community Connections Coordinator. She also said the program report now includes figures from a new reporting method for the Community Connections Coordinator.

Sarah also reported that referrals are coming in for young to older individuals and will mean she may need to hire a new SSA sooner than expected. She said they will be seeing a shift in services. Sarah said the part-time intermittent SSA that we have will also be helping Mary with eligibility determination..

Sarah said the EI program is hosting a “Little Crafters” event at Bellevue and Fremont Libraries. This is an excellent opportunity for parents to become engaged with other families. Sarah concluded this review by saying that Pathways has 42 students already signed up for the summery youth program.

D. CORRESPONDENCE

Nothing to report this month

E. EDUCATIONAL RESOURCES

Nothing to report this month

F. CALENDAR OF EVENTS

1. March 30 – Facility closed for Spring Break
2. **April 23, 2018 at 5:15 p.m.** – **Next Board Meeting**
3. May 5th – Council Kentucky Derby Event

V. OLD BUSINESS

A. BUILDING UPDATE

Sarah said the project budget approved at last month’s meeting needed to be revised. She said after additional meetings they realized they needed to include a few more items. Some of the additions included shut-off valves for the plumbing, new toilet and sink fixtures, and higher prevailing wage based on recent local jobs. She would like to amend last month’s budget by \$30,000, which also includes funds for incidentals..

The Board approved amending the approved restroom renovation budget to **\$230,000** to account for changes identified in final design and bid conversations.

Motion by Ellenberger, second by J. Fox. Motion carried. **18-03-04**

VI. NEW BUSINESS (Continued)

A. CONTRACTS

1. DIRECT SERVICE CONTRACTS / OUTSIDE EMPLOYMENT

The Board approved the following Contracts:

K.O. (Parent) – Family Support Services Reimbursement
R.O. (Parent) – Family Support Services Reimbursement
A.F. (Parent) – Family Support Services Reimbursement
R.F. (Parent) – Family Support Services Reimbursement

Motion by J. Fox, second by Ellenberger. Motion carried. **18-03-05**

VII. **BOARD POLICY REVIEW**

A. **REVISED / RESCIND SCBDD PROGRAM / PERSONNEL POLICIES**

The Board approved the following revised SCBDD Program / Personnel Policies:

Chapter 1\Section 6.1: Records Retention and Destruction

Motion by Havens, second by Durnwald. Motion carried. **18-03-06**

VIII. **EXECUTIVE SESSION**

The Board entered into Executive session at **5:38 p.m.** to consider the employment of a public employee. The Board will then reconvene to public session.

Motion by Durnwald, second by Amor. Motion carried. **18-03-07**

Roll Call:

Present: Kent Weickert, John Havens, Cheryl Durnwald, Jody Amor, Tim Ellenberger, and Jim Fox. Laurie Fox was excused.

The Board moved back into public session at **6:08 p.m.**

RESULTS OF EXECUTIVE SESSION

The Board approved the renewal of Sarah Zimmerman's contract for another 2 years, beginning 8/1/18.

Motion by Amor, second by Ellenberger. Motion carried. **18-03-08**

IX. **ADJOURNMENT**

The Board adjourned the meeting of **March 26, 2018** at **6:10 p.m.**

Motion by Ellenberger, second by J. Fox. Motion carried. **18-03-09**

Laurie Fox, Recording Secretary of the Board

Kim Jenkins, Clerk to the Board