

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES
(SCHOOL OF HOPE)**

May 21, 2018

MINUTES

***Note – Ethics Council did not meet prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval because there were no contracts to review.*

REGULAR BOARD MEETING

Kent Weickert called the regular meeting of the Board to order at **5:15 p.m.** and roll call was taken.

Present: Kent Weickert, Cheryl Durnwald, Jody Amor, Laurie Fox, and Tim Ellenberger. Jim Fox and John Havens were excused.

Staff Present: Sarah Zimmerman, Michele Mong, and Kim Jenkins.

GUESTS

Mandy Camden was present at tonight’s meeting. After the meeting Mandy presented a Board In-Service on “Waivers and the Waiting List”.

I. REVIEW OF MINUTES

The Board approved the minutes of the **April 23, 2018** Board meeting.

Motion by Durnwald, second by Amor. Motion carried. **18-05-01**

II. FINANCIAL REPORTS

The Board accepted the **April 2018** Financial Reports as submitted by Michele Mong, Bus Manager.

Motion by Amor, second by L.Fox. Motion carried. **18-05-02**

III. REPORTS AND RESOURCES

The following reports were reviewed:

A. **SUPERINTENDENT REPORT**

B. **HUMAN RESOURCES REPORT**

C. **PROGRAM REPORTS**

A revised and complete Program Report was distributed to the Board that contained both the Special Olympics report and the Self-Advocacy report.

D. **CORRESPONDENCE**

Nothing this month

E. **EDUCATIONAL RESOURCES**

Nothing this month

F. **CALENDAR OF EVENTS**

1. May 24th – “Red-Nose Day” to end child poverty. Red noses were given to the Board members and a picture was taken for the website.
2. May 28th – Facility closed – Memorial Day
3. **June 25, 2018 at 5:15 p.m.** – **Next Board Meeting**
4. July 4 – Facility closed – Independence Day

IV. OLD BUSINESS

Nothing to report this month

V. NEW BUSINESS

A. **CONTRACTS**

1. **DIRECT SERVICE CONTRACTS / OUTSIDE EMPLOYMENT**

There were no contracts to review this month.

2. **SUPERINTENDENT PAY RAISE**

Kent W. explained that he met with Sarah for her evaluation, which went very well. They discussed her 3% pay increase.

The Board approved a 3% pay raise for the Superintendent, starting at contract renewal date, August 1, 2018.

Motion by L. Fox, second by Ellenberger. Motion carried. **18-05-03**

B. EARLY RETIREMENT INCENTIVE PLAN (Revision)

To meet OPERS requirements the ERIP plan was revised with a new effective date. The plan must be submitted 60 days before the effective date and the format of the motion has been revised as a resolution.

RESOLUTION: The Board approved the resolution to revise the one-year plan's effective date from July 1, 2018 to effective date, July 24, 2018 with end date July 23, 2019.

Motion by Ellenberger, second by Durnwald. Motion carried. *(See Resolution 2018-2 for signatures)*

C. TABLE OF ORGANIZATION

Based on pending resignations, the table of organization has been revised. The Receptionist position will move to the Transportation, Buildings and Grounds Department along with the "Floater Position" in the school, both under supervision of Vickie Strickland. The Floater position will encompass a blend of several other positions which were not filled, which include custodial, classroom aide, cafeteria support, and intermittent driving responsibilities.

The Board approved the changes to the Table of Organization.

Motion by Durnwald, second by Amor. Motion carried. **18-05-04**

VI. BOARD POLICY REVIEW

A. SCBDD PERSONNEL POLICIES

The Board approved the following revised Personnel Policy:

- *Chapter 5 Personnel\Section 4.13 Retirement*

Motion by Amor, second by L.Fox. Motion carried. **18-05-05**

VII. **EXECUTIVE SESSION**

There was no Executive Session held at tonight's meeting.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **May 21, 2018 at 5:28 p.m.**

Motion by L. Fox, second by Ellenberger. Motion carried. **18-05-06**

Laurie Fox, Recording Secretary of the Board

Kim Jenkins, Clerk to the Board