

**SANDUSKY COUNTY BOARD  
DEVELOPMENTAL DISABILITIES**

**September 24, 2018**

**MINUTES**

*\*\*Note – Ethics Council did not meet prior to the start of the regular meeting to discuss and approve Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

**REGULAR BOARD MEETING**

Kent Weickert called the regular meeting of the Board to order at **5:16 p.m.** and roll call was taken.

**Present:** Kent Weickert, John Havens, Cheryl Durnwald, Tim Ellenberger, Jody Amor, Laurie Fox, and Jim Fox.

**Staff Present:** Sarah Zimmerman, Michele Mong, and Michelle Snyder.

**I. REVIEW OF MINUTES**

The Board approved the minutes of the **August 27, 2018** Board meeting.

Motion by Durnwald, second by Amor. Motion carried. **18-09-01**

**II. FINANCIAL REPORTS**

The Board accepted the **August 2018** Financial Reports as submitted by Michele Mong, Business Manager.

Motion by Amor, second by Ellenberger. Motion carried. **18-09-02**

**III. REPORTS AND RESOURCES**

The following reports were reviewed with the Board:

**A. Superintendent Report**

Sarah touched base and updated the Board on the bathroom renovation and discovery of current leak within the wall.

## **B. Human Resources Report**

### **C. Program Reports**

Sarah shared with the Board, half of the total number being served, which is 616, are under the age of 21. Tim inquired if students on an IEP fall under our budget or the budget of the school district. Sarah informed him the education aspect falls under the school district, while services related to residential, home, and transitional needs falls under the SCBDD.

The waiting list rule changes took effect and we are potentially looking at an increase of 20 IO Waivers. Some of the needs of individuals are not being met on their current waiver or supported living.

Regarding Early Intervention, the SCBDD is experiencing a stale holding pattern while other counties are seeing an influx.

#### **1. Special Education Rating Report**

Sarah pointed out with the new rating requirements for the next school year, the SCBDD will not appear to fare and rate quite as well. The rating will not reflect highly on us moving forward.

## **D. Correspondence**

*Nothing to report this month*

## **E. Educational Resources**

### **1. DODD Voc Hab Guidance**

Sarah shared these rules are under significant scrutiny and provided the Board with an explanation. An agency is falling under scrutiny if they are billing for voc hab services under Medicaid if they are paying individuals at or above minimum wage rate. Jim Fox added this rule is a federal regulation that has been around for over 20 years and is suddenly popping up. Sarah mentioned some providers have worked hard to get individuals paid the minimum hourly wage and this is an option that could be taken away from individuals.

Sarah has requested to be on a State workgroup to represent County Board agencies on this topic and is currently waiting confirmation. Also, Sandco is developing a workgroup forum and invited Jim Fox to represent as a parent.

### **2. On-Site On-Call PowerPoint Presentation**

Sarah explained the background and history for this initiative surrounding the shortage of DSP and how to get creative in dealing with it. Remote monitoring is the hot topic on the table. OSOC should be thought of in terms of sleep staff. Sandusky County ranked high in the state regarding highest impact utilizing OSOC. Today, technology can be explored in lieu of staff.

## **F. Calendar of Events**

1. September 27, 2018 – BRIDGE, National Workforce Crisis Awareness Day
2. October 8, 2018 – Columbus Day – Facility closed
3. **October 22, 2018 at 5:15 p.m. – Next Board Meeting**

IV. **OLD BUSINESS**

*Nothing to report this month*

V. **NEW BUSINESS**

**A. Contracts**

**1. Direct Service Contracts / Outside Employment**

*No direct service contracts presented to the Board for review.*

**B. Metro Housing Discussion**

SCBDD currently co-owns 8 houses with the Sandusky Co. Metro Housing Authority. Sarah and Mandy Camden took a tour of the houses due to rent increases. The SCBDD has struggled with keeping one of the houses rented as it is not in the best condition nor accessible. Sarah would like to consider selling it. In the meantime, SCBDD will cover the rent increases until 1/01/2019 to give teams time to assess their housing needs and budgets. The Board inquired as to the demographics of the house, such as number of bedrooms and occupants.

**C. Budget**

**1. Cash Forecast Discussion**

Michele Mong offered an update to the Board regarding the latest forecast figures which were updated in July. The Finance Committee met the previous month, and this was to update the rest of the Board members. A Board member made note that the local revenue showed a dramatic increase and Michele explained it was due to the LEA agreements being in place.

**2. 2019 Draft Budget**

Minimal amount change compared to 2018 budget. 2019's budget has a 0.5% increase. Michele mentioned she should have a better idea of when the final budget will be ready on 10/22/18.

The Board approved moving forward with the 2019 draft budget.

Motion by Amor, second by L. Fox. Motion carried. **18-09-03**

VI. **BOARD POLICY REVIEW**

**A. SCBDD Policies (Revised)**

The Board approved the revised SCBDD policies:

- *Ch. 5, Section 1.03 Implementation and Dissemination*
- *Ch. 5, Section 2.01 Equal Employment Opportunity*

Motion by L. Fox, second by Ellenberger. Motion carried. **18-09-04**

VII. **EXECUTIVE SESSION**

*No Executive Session held tonight.*

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **September 24, 2018** at **6:09 p.m.**

Motion by J. Fox, second by Havens. Motion carried. **18-09-05**

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Laurie Fox, Recording Secretary of the Board

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Michelle Snyder, Clerk to the Board