

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

**JANUARY 28, 2019
ANNUAL ORGANIZATIONAL MEETING
AGENDA**

VISION: We offer individuals with developmental disabilities and their families, access to services and supports that will enhance the quality of their everyday lives, one person at a time.

ORGANIZATIONAL MEETING

CALL TO ORDER AND ROLL CALL Time: _____

Weickert (); Havens (); Durnwald (); Amor (); L. Fox (); J. Fox (); T. Ellenberger ()

WELCOME GUESTS

AGENDA:

- 1. INTRODUCTION OF 2019 BOARD MEMBERS**

- 2. ELECTION OF SCBDD BOARD OFFICERS FOR 2019 – PRESIDENT, VICE-PRESIDENT, AND RECORDING SECRETARY**

RECOMMENDATION: The Board approves the following slate of officers:

_____ as President
_____ as Vice President
_____ as Recording Secretary

Motion by _____, second by _____. Approval: _____

3. BOARD APPOINTMENTS FOR ETHICS COUNCIL 2019

RECOMMENDATION: That the Board approves the appointment of the following Ethics Committee Members:

_____, _____, _____

Motion by _____, second by _____. Approval: _____

4. BOARD APPOINTMENTS FOR FINANCE/INSURANCE COMMITTEE 2019

RECOMMENDATION: That the Board approves the appointment of the following
_____ Committee Members:

_____, _____, _____

Motion by _____, second by _____. Approval: _____

5. REVIEW AND COMPLETION OF FORMS:

- a. Board Member Declarations
- b. Confidentiality Verification
- c. Rights for a Person with DD
- d. SCBDD's Mission, Vision, and Core Values
- e. Officer Duties Form

6. APPROVE THE 2019 BOARD MEETING CALENDAR

RECOMMENDATION: The Board approves the 2019 Board Meeting Calendar.

Motion by _____, second by _____. Approval: _____

7. ADJOURN

RECOMMENDATION: The Board adjourn the Annual Organizational meeting of **January 28, 2019**.

Motion: _____ Second: _____ Time: _____ Approval: _____

**SANDUSKY COUNTY BOARD
DEVELOPMENTAL DISABILITIES**

January 28, 2019

AGENDA

VISION: We offer individuals with developmental disabilities and their families, access to services and supports that will enhance the quality of their everyday lives, one person at a time.

***Note – Ethics Council will meet prior to the start of the regular meeting to discuss and approve the Direct Services Contracts and Outside Employment Contracts to be submitted to full Board for approval.*

REGULAR BOARD MEETING

WELCOME GUESTS

CALL TO ORDER AND ROLL CALL

Time: _____

Weickert (); Havens (); Durnwald (); Amor (); L. Fox (); Ellenberger (); J. Fox ()

I. REVIEW OF MINUTES

RECOMMENDATION: The Board approves the minutes of the **November 19, 2018** Board meeting.

Motion: _____ Second: _____ Approval: _____

II. FINANCIAL REPORTS

RECOMMENDATION: The Board accepts the **November and December 2018** Financial Reports as submitted by Michele Mong, Business Manager.

Motion: _____ Second: _____ Approval: _____

III. **REPORTS AND RESOURCES**

A. Superintendent Report

B. Human Resources Report

C. Program Reports

1. 2018 Benchmark Report
2. ODE Annual Single Audit FY 2017
3. Strategic Plan Report

D. Correspondence

1. Letter of Support: Kiwanis Club of Fremont

E. Educational Resources

1. OACB Communication: Ball v. Kasich
2. Step Up to Quality Annual Report Review
3. ODE Licensing Inspection Summary
3. New Directors of DODD and Medicaid
4. 2018/2019 Commissioner's Report

F. Calendar of Events

1. February 18, 2019 – President's Day – Facility Closed
2. **Next Board Meeting: February 25, 2019 at 5:15 p.m.** Board Member Training / Regular Board Meeting

IV. **OLD BUSINESS**

A. Board Survey Results

B. Electronic Sign

1. Electronic Design and Quotes

RECOMMENDATION: The Board approves

Motion: _____ Second: _____ Approval: _____

2. Electrical Quotes

RECOMMENDATION: The Board approves

Motion: _____ Second: _____ Approval: _____

C. OACB Delegate Assembly Results

D. Housing Update

V. NEW BUSINESS

A. Annual Reports

1. 2018 Reports

- a. 2018 Accessibility Plan Review
- b. 2018 Accessibility Assessment Review
- c. 2018 Risk Management Review
- d. 2018 Annual MUI Report
- e. 2018 Year-end Reviews
 - 1. Educational Services
 - 2. Service and Support Administration
 - 3. Transition Services

2. 2019 Reports

- a. 2019 Accessibility Plan

RECOMMENDATION: The Board approves the 2019 SCBDD Accessibility Plan as presented.

Motion: _____ Second: _____ Approval: _____

- b. 2019 Risk Management Plan

RECOMMENDATION: The Board approves the 2019 SCBDD Risk Management Plan as presented.

Motion: _____ Second: _____ Approval: _____

- c. Table of Organization

RECOMMENDATION: The Board approves the Table of Organization as presented.

Motion: _____ Second: _____ Approval: _____

B. Contracts

1. Direct Service Contracts / Outside Employment

RECOMMENDATION: The Board approves the following contracts:

See attachment for listing of contracts

Motion: _____ Second: _____ Approval: _____

C. DD Awareness Month Resolution 2019-01

RESOLUTION: The Board resolves to declare the month of March 2019 as “Developmental Disabilities Awareness Month” (*See Resolution for signatures*).

Motion: _____ Second: _____ Approval: _____

D. Non-Federal Share Resolution 2019-02

RESOLUTION: The Sandusky County Board of Developmental Disabilities use up to **\$2,925,000** in calendar year 2019 to pay for the nonfederal share of the home and community-based waiver services as required by Section 5126.059 and Section 5126.0510 of the Ohio Revised Code. (*See Resolution for signatures*)

Motion: _____ Second: _____ Approval: _____

E. Painting

RECOMMENDATION: The Board approves

Motion: _____ Second: _____ Approval: _____

VI. BOARD POLICY REVIEW

A. SCBDD Program Policies Review (Board related)

1. Chapter 1 Administration / Section 2 “Board Operations, Powers, and Duties”
2. Chapter 1 Administration / Section 3 “Ethics Council”

RECOMMENDATION: The Board approves the revision to the “Ethics Council” policy.

Motion: _____ Second: _____ Approval: _____

VII. **EXECUTIVE SESSION**

RECOMMENDATION: The Board enter Executive session to consider matters required to be kept confidential by federal law or regulations or state statutes; in addition to confidential information related to the business strategy of an applicant for economic development assistance. The Board will then reconvene to public session.

Motion: _____ Second: _____ Time: _____ Approval: _____

Roll Call:

Weickert (); Havens (); Durnwald (); Amor (); L. Fox (); Ellenberger (); J. Fox ()

Moved back into public session: Time: _____

RESULTS OF EXECUTIVE SESSION

RECOMMENDATION: The Board

Motion: _____ Second: _____ Approval: _____

VIII. **ADJOURNMENT**

RECOMMENDATION: The Board adjourns the meeting of **January 28, 2019**.

Motion: _____ Second: _____ Time: _____ Approval: _____