

**SANDUSKY COUNTY BOARD  
DEVELOPMENTAL DISABILITIES**

**August 23, 2021**

**MINUTES**

*\*\*Note – Ethics Council met prior to the start of the regular meeting to discuss and approve the Direct Services Contracts submitted to full Board for approval.*

**REGULAR BOARD MEETING**

**WELCOME GUESTS**

No guests were present.

**BOARD MEMBER TRAINING: Fiscal Obligations, Forecasting, Audits & Budgets**

Cheryl Durnwald called the regular meeting of the Board to order at **6:28 p.m.** and roll call was taken.

**Present:** Cheryl Durnwald, Deb Didion, Jody Amor, Tim Ellenberger, Shane Dyer, and Jim Fox. Parker Inks was excused.

**Staff Present:** Sarah Zimmerman, Michelle Snyder, and Michele Mong.

**I. REVIEW OF MINUTES**

The Board approved the minutes of the Regular Meeting held on **June 28, 2021.**

Motion by Dyer, Second by Didion. Motion carried. **21-08-01**

**II. FINANCIAL REPORTS**

Michele Mong informed the Board two of the new vans are expected to arrive this week.

The Board accepted the **June 2021** and the **July 2021** Financial Reports as submitted.

Motion by Didion, Second by Fox. Motion carried. **21-08-02**

**III. REPORTS AND RESOURCES**

**A. Superintendent Report**

**B. Human Resources Report**

**C. Program Reports**

**D. Correspondence**

1. FNM Article: Breaking Ground on Inclusive Playground
2. 2<sup>nd</sup> Qtr. 2021 Report to the Commissioners

**E. Educational Resources**

1. Step Up to Quality 5-Star Rating
2. 2021 Special Education Rating
3. 2021 (1<sup>st</sup> half of year) Anti-Bullying Report

**F. Calendar of Events**

1. August 31, 2021 – School Starts
2. September 6, 2021 – Labor Day – Facility Closed
3. **Next Board Meeting: September 27, 2021 at 5:15 p.m.** Regular Board Meeting

IV. **OLD BUSINESS**

V. **NEW BUSINESS**

**A. Contracts**

**1. Direct Service Contracts / Outside Employment**

The Board approved the following contracts:

*See attachment for listing of contracts.*

Motion by Dyer, Second by Fox. Motion carried. **21-08-03**

**B. 2022 Non-Federal Share of HCBS Resolution 2021-03**

**RESOLUTION 2021-03:** The Board resolved to use up to \$3,100,000.00 in calendar year 2022 to pay for nonfederal share of the home and community-based waiver services as required by Section 5126.059 and Section 5126.0510 of the Ohio Revised Code.

*(See Resolution for signatures)*

Motion by Fox, Second by Ellenberger. Motion carried. **21-08-04**

C. FY 2021 Supplemental and FY 22 Waiver Match

The Board approved to transfer \$3,750,000.00 for FY 21 Supplemental and FY 22 Waiver Match payments to West CON COG.

Motion by Ellenberger, Second by Amor. Motion carried. **21-08-05**

D. Capital Improvement Fund

The Board approved to increase the Capital Improvement Fund budget line item 22600.061.540 by \$65,000.00.

Motion by Amor, Second by Dyer. Motion carried. **21-08-06**

E. Sandusky Metro Housing Authority

There was discussion on options to build versus purchasing an existing property.

The Board approved to increase the contract addendum with Sandusky Metro Housing Authority approved on May 24, 2021 by an additional \$50,000.00 towards the purchase, acquisition, renovation, and management of a residential property for persons with disabilities for a total of \$250,000.00.

Motion by Dyer, Second by Didion. Motion carried. **21-08-07**

F. Residential Fund

The Board approved to increase the Residential Fund budget line item 22540.061.570 by \$1,650,000.00.

Motion by Fox, Second by Didion. Motion carried. **21-08-08**

G. 2022 Draft Revenue Budget

Sarah discussed the 2022 draft revenue budget with the board members.

VI. **BOARD POLICY REVIEW**

A. **SCBDD Policies (Revised)**

The Board approved the following SCBDD policy:

- *Ch. 5, Section 2.14: Layoff-Reduction in Force*
- *Ch. 5, Section 3.04: Delays and Closings (Inclement Weather)*
- *Ch.5, Section 4.03: Sick Leave Conversion*

Motion by Didion, Second by Fox. Motion carried. **21-08-09**

VII. **EXECUTIVE SESSION**

No Executive Session was held.

VIII. **ADJOURNMENT**

The Board adjourned the meeting of **August 23, 2021** at **6:52 p.m.**

Motion by Fox, Second by Amor. Motion carried. **21-08-10**